



## CANCELLATION POLICY:

### TUITION

The tuition expense for your Veterans and Service Members Program is fully funded by several generous donors. These anonymous donors believe that investing in an Outward Bound experience for veterans and service members honors their service to our country.

However, due to the expense of program planning, staffing and provisioning of crews, we cannot recover our expenses in the event of short-notice cancellations or transfers. Also, and most unfortunate, is that short-notice cancellations deplete the funds that have been so generously provided by our donors in support of the program.

**You will be charged a \$250 Cancellation Fee only if you cancel 30 days or less prior to your program start.**

**EXCEPTION:** If you are currently on active duty or are a member of the National Guard or Reserves and receive orders to deploy and cannot attend, we will (with documentation) waive this Cancellation Fee.

### TRAVEL

If a plane ticket is required, Outward Bound Baltimore will book a plane ticket in your name upon approval of your medical record. If you cancel after purchase of the ticket or do not show up for your program, Outward Bound Baltimore will charge your credit card the entire cost of the purchased ticket **as well as** the \$250 Cancellation Fee.

**EXCEPTION:** If you are currently on active duty or are a member of the National Guard or Reserves and receive orders to deploy and cannot attend, we will (with documentation) not charge you for the cost of the ticket.

This completed form is **required** to participate on this program. Completing and signing the form is acknowledgement of our **\$250 CANCELLATION FEE PENALTY and your responsibility to pay for your unused plane ticket.**

### METHOD OF PAYMENT

Charge my:

- VISA
- MASTERCARD
- AMERICAN Express
- DISCOVER

### CONFIDENTIAL CREDIT CARD INFORMATION

Cardholder

Name: \_\_\_\_\_

Cardholder

Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration \_\_\_\_\_

Date: \_\_\_\_\_

CVV Number \_\_\_\_\_ REQUIRED - The CVV number is the three or four digit number on the back of your card. This number is on the front of AMEX cards.

Cardholder's Billing Address and Zip

Code: \_\_\_\_\_

Your card will not be charged at enrollment. Your card will only be charged under the circumstances outlined above.